LOUISIANA AIRPORT AUTHORITY FINANCIAL REPORT

For the Year Ended June 30, 2003

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FINANCIAL SECTION



CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT

To the Board of Commissioners **Louisiana Airport Authority** LaPlace, Louisiana

We have audited the accompanying general purpose financial statements of the Louisiana Airport Authority as of and for the year ended June 30, 2003, as listed in the table of contents. These general purpose financial statements are the responsibility of the Louisiana Airport Authority's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Louisiana Airport Authority as of June 30, 2003, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 15, 2003, on our consideration of the Louisiana Airport Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general purpose financial statements taken as a whole.

Rebowe & Company

August 15, 2003

GENERAL PURPOSE FINANCIAL STATEMENTS

LOUISIANA AIRPORT AUTHORITY COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS June 30, 2003

	GOVERNMENTAL FUND TYPE	ACCOUNT GROUP	
	GENERAL <u>FUND</u>	GENERAL FIXED ASSETS	TOTAL (MEMORANDUM <u>ONLY)</u>
ASSETS AND OTHER DEBITS			
Cash	\$ 68,552	\$ -	\$ 68,552
Receivables:	· · · · · · · · · · · · · · · · · · ·	*	+,
Intergovernmental	222,172	-	222,172
Accounts	5,000	-	5,000
Prepaid expenses	6,020	-	6,020
Deposits	175	-	175
Property, plant and equipment		12,316	12,316
TOTAL ASSETS AND OTHER DEBITS LIABILITIES, EQUITY AND	\$ 301,919	\$ 12,316	\$ 314,235
OTHER CREDITS			
Liabilities:			
Accounts payable	\$ 232,022	\$ -	\$ 232,022
TOTAL LIABILITIES	232,022		232,022
Equity and other credits Investment in general		12 216	12 216
fixed assets Fund balances	-	12,316	12,316
Unreserved and undesignated	69,897	<u> </u>	69,897
TOTAL EQUITY AND OTHER CREDITS	69,897	12,316	82,213
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS	\$ 301,919	\$ 12,316	\$ 314,235

The notes to the general purpose financial statements are an integral part of this statement.

LOUISIANA AIRPORT AUTHORITY STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE (DEFICIT) - GOVERNMENTAL FUND TYPE - GENERAL FUND For the Year Ended June 30, 2003

		GOVERNMENTAL <u>FUND TYPE</u>
		GENERAL <u>FUND</u>
REVENUES Federal funds State matching fun State budget fundin Other		\$ 1,384,442 155,416 425,341 339
	TOTAL REVENUES	1,965,538
EXPENDITURES Current Capital outlay Transit and urban	n development TOTAL EXPENDITURES	6,500 1,854,966 1,861,466
	REVENUES OVER EXPENDITURES	104,072
FUND DEFICIT, beg	inning of year	(34,175)
FUND BALANCE, en	nd of year	\$ 69,897

The notes to general purpose financial statements are an integral part of this statement.

LOUISIANA AIRPORT AUTHORITY STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE (DEFICIT) - BUDGET AND ACTUAL - GENERAL FUND For the Year Ended June 30, 2003

	<u>ACTUAL</u>	ADJUSTMENT TO BUDGETARY BASIS	<u>BUDGETARY</u>	<u>BUDGET</u>	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES					
Federal funds	\$ 1,384,442	\$ (1,322,282)	\$ 62,160	\$ 62,160	\$ -
State matching funds State budget funding	155,416 425,341	(155,416)	425,341	425,341	-
Other	339	<u> </u>	339	423,341	339
TOTAL REVENUES	1,965,538	(1,477,698)	487,840	487,501	339_
EXPENDITURES Current					
Capital outlay	6,500	-	6,500	6,500	-
Transit and urban development	1,854,966	(1,478,279)	376,687	481,001	104,314
TOTAL EXPENDITURES	1,861,466	(1,478,279)	383,187	487,501	104,314
EXCESS OF REVENUES OVER EXPENDITURES	104,072	(581)	104,653	-	104,653
FUND DEFICIT, beginning of year	(34,175)	(34,175)			
FUND BALANCE, end of year	\$ 69,897	\$ (34,756)	\$ 104,653	\$ -	\$ 104,653

The notes to the general purpose financial statements are an integral part of this statement.

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Louisiana Airport Authority (the "Authority") have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Authority's accounting policies are described below:

1. Financial Reporting Entity

The Louisiana Airport Authority was created in 1992 under the provisions of the Louisiana Revised Statutes of 1950 (R.S. 2:650-661). The Authority is governed by a Board of Commissioners.

The accompanying financial statements include all government activities, organizations, and functions for which the Authority is financially accountable.

2. Fund Accounting

The Authority uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

The funds of the Authority are classified into the "governmental" category. The category, in turn, is divided into separate "fund types".

Governmental funds are used to account for all of the Authority's general activities. The General Fund is used to account for all activities of the general government not accounted for in some other fund.

3. Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The modified accrual basis of accounting is used by all governmental fund types. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e. when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred.

Revenues susceptible to accrual are intergovernmental revenues.

4. Budgets

Formal budgetary accounting is employed as a management control device during the year for the General Fund.

The level of budgetary control is at the function level. Expenditures may not exceed appropriations until additional appropriations are provided. Appropriations which are not expended lapse at the end of each fiscal year.

The budget for the General Fund is adopted on the cash basis of accounting. Budgetary comparisons presented in the accompanying financial statements have been adjusted for amounts accrued in the financial statements and grant revenues and expenditures that are not budgeted.

5. Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and other commitments are recorded in the funds' general ledgers, is not utilized by the Authority.

6. <u>Receivables</u>

All receivables were considered fully collectible at year end, therefore, no allowance has been provided.

7. Fixed Assets

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction are reflected as expenditures in governmental funds, and the related assets are reported in the general fixed assets account group. All purchased fixed assets are valued at cost where historical records are available and at an estimated historical cost where no historical records exist. Donated fixed assets are valued at their estimated fair market value on the date received.

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Assets in the general fixed assets account group are not depreciated.

8. Total Columns on Combined Statements

Total columns on the general purpose financial statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles. Neither are such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

NOTE B - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budget

Budgeted amounts are as originally adopted or as finally amended by resolutions or motions of the Board through June 30, 2003.

NOTE C - CASH

At June 30, 2003, the carrying amount of the Authority's cash deposits was \$68,552 and the bank balances were \$125,667. The Authority is FDIC insured and any excess over FDIC insurance is collateralized by its fiscal agents.

NOTE D - RECEIVABLES

Intergovernmental receivables at June 30, 2003 of \$ 222,172 represent amounts requested for reimbursement from the Federal Aviation Administration of \$199,201 and from the State of Louisiana of \$22,971. Accounts receivable of \$5,000 represents an amount due from a consulting firm

NOTE E - FIXED ASSETS

The following is a summary of changes in the general fixed assets account group during the year ended June 30, 2003:

	Balance July 1, 2002	Additions	Deletions and <u>Transfers</u>	Balance June 30, 2003
Furniture, fixtures and equipment	<u>\$ 5,816</u>	\$ 6,500	\$ -	<u>\$ 12,316</u>
Total general fixed assets	<u>\$ 5,816</u>	<u>\$ 6,500</u>	<u>\$ -</u>	<u>\$ 12,316</u>

NOTE F - CONCENTRATION OF RISK

The Authority has a significant amount of revenue received from the Federal Aviation Administration (FAA). The majority of the Authority's support is received from FAA grants. For the fiscal year ended June 30, 2003, 70% of the Authority's total revenue was derived from FAA grants.

NOTE G - COMMITMENTS AND CONTINGENCIES

The Authority is obligated under an operating lease for office space. The lease is considered to be an operating lease for accounting purposes. Lease expenditures for the year ended June 30, 2003 amounted to \$8,400. This lease is on a month to month basis as of December 31, 2002. This lease was prepaid for July 2003 in the amount of \$700.

The Authority is obligated under an operating lease for a copier. Lease expenditures for the year ended June 30, 2003 amounted to \$1,987.

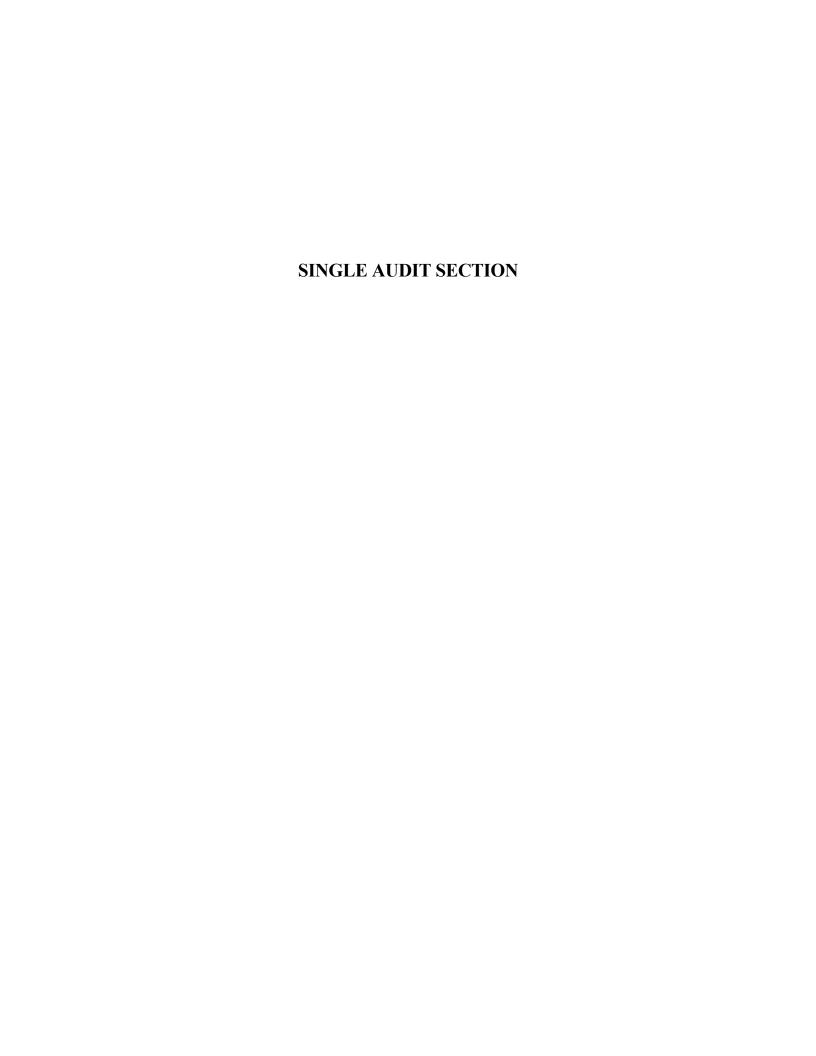
The following is a schedule of future minimum lease payments as of June 30, 2003.

Year	
Ended	
June 30,	
2004	\$ 1,987
2005	1,987
2006	1,987
2007	1,494
	\$ 7,455

NOTE H - FUTURE FUNDING

In September 2001, the Federal Aviation Administration (FAA) approved funding for a \$4.32 million dollar grant to determine the best location for a regional airport between New Orleans and Baton Rouge. The FAA authorized \$2.4 million of the \$4.32 million dollar grant September 30, 2001. The site selection study is scheduled to take 18 months and be completed in 2003 depending on receipt of the balance of the funds for the federal grant.

The grant is in the FAA's 2001 fiscal year budget and is about half of the amount needed to complete the \$4.32 million dollar study. The balance, about \$1.87 million, will be requested from the FAA's 2002-03 budget. Since the FAA requires matching state funds in a 90-10 match for the grant, \$325,000 is in the state's capital outlay budget for the study. The remaining \$107,000 was requested from the state Capital Outlay Bill November 1, 2001 and resubmitted November 1, 2002 and November 1, 2003. The FAA grant money has been released to the Authority. The Risk Analysis study has been approved. Notice was given on November 16, 2001 to proceed with the site selection study. A preferred and an alternate site were announced August 15, 2002 subject to further environmental analysis and an Environmental Impact Statement.



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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Commissioners **Louisiana Airport Authority** LaPlace, Louisiana

We have audited the general purpose financial statements of the Louisiana Airport Authority as of and for the year ended June 30, 2003, and have issued our report thereon dated August 15, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Louisiana Airport Authority's general purpose financial statements are free of material misstatements, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Louisiana Airport Authority's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information of management, the Legislative Auditor of the State of Louisiana, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24.513, this report is distributed by the Legislative Auditor as a public document.

Rebowe & Company

August 15, 2003

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of Commissioners **Louisiana Airport Authority** LaPlace, Louisiana

Compliance

We have audited the compliance of the Louisiana Airport Authority with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2003. The Louisiana Airport Authority's major federal program is identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program is the responsibility of the Louisiana Airport Authority's management. Our responsibility is to express an opinion on the Louisiana Airport Authority's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Louisiana Airport Authority's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Louisiana Airport Authority's compliance with those requirements.

In our opinion, the Louisiana Airport Authority complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended June 30, 2003.

<u>Internal Control Over Compliance</u>

The management of the Louisiana Airport Authority is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the Louisiana Airport Authority's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information of management, the Legislative Auditor of the State of Louisiana, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24.513, this report is distributed by the Legislative Auditor as a public document.

Rebowe & Company

August 15, 2003

LOUISIANA AIRPORT AUTHORITY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Year Ended June 30, 2003

Federal Grantor/Pass-Through Grantor/Program Title	Federal CFDA <u>Number</u>	State/Federal Project Number	Federal Expenditures
U.S. Department of Transportation Federal Aviation Administration Airport Improvement Program	20.106	3-22-D009-R201	<u>\$1,384,442</u>
Total Expenditures of Federal Awards			<u>\$1,384,442</u>

The accompanying Notes to the Schedule of Expenditures of Federal Awards are an integral part of this schedule.

LOUISIANA AIRPORT AUTHORITY NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS June 30, 2003

NOTE A – SCOPE OF AUDIT PURSUANT TO *GOVERNMENT AUDITING_STANDARDS*, OMB CIRCULAR A-133, "AUDITS OF STATES, LOCAL GOVERNMENTS, AND NON-PROFIT ORGANIZATIONS" AND THE SINGLE AUDIT ACT OF 1984 AND 1996 AMENDMENTS

All federal grant operations of the Louisiana Airport Authority are included in the scope of the single audit. The program which was a major grant and which was selected for specific testing included:

Airport Improvement Program (CFDA No. 20.106)

The Department of Transportation has been designated as the Authority's oversight agency for the single audit.

NOTE B - FISCAL PERIOD AUDITED

Single audit testing procedures were performed for program transactions occurring during the year ended June 30, 2003.

NOTE C - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

1. BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards has been prepared on the accrual basis of accounting. Grant revenues are recorded for financial reporting purposes when the Authority has met the qualifications for the respective grants.

2. ACCRUED AND DEFERRED REIMBURSEMENT

Various reimbursement procedures are used for federal awards received by the Authority. Consequently, timing differences between expenditures and program reimbursements can exist at the beginning and end of the year. Accrued balances at year end represent an excess of reimbursable expenditures over cash reimbursements received. Generally, accrued balances caused by differences in the timing of cash reimbursements and expenditures will be reversed in the remaining grant period.

LOUISIANA AIRPORT AUTHORITY SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED) June 30, 2003

A. SUMMARY OF AUDITOR'S RESULTS

- 1. The auditor's report expresses an unqualified opinion on the general purpose financial statements of the Louisiana Airport Authority.
- 2. No reportable conditions in internal control relating to the audit of the financial statements are reported in the *Independent Auditor's Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards*.
- 3. No instances of noncompliance material to the financial statements of the Louisiana Airport Authority, which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.
- 4. No reportable conditions relating to the audit of the major federal award programs are reported in the *Independent Auditor's Report on Compliance with Requirements Applicable to Each Major Program and on Internal Control Over Compliance in Accordance with OMB Circular A-133*.
- 5. The auditor's report on compliance for the major federal award programs for the Louisiana Airport Authority expresses an unqualified opinion on all major federal programs.
- 6. There were no findings that are required to be reported in accordance with Section 510(a) of OMB Circular A-133.
- 7. The program tested as a major program is:

CFDA Number

Airport Improvement Program

20.106

- 8. The threshold for distinguishing Types A and B programs was \$300,000.
- 9. Louisiana Airport Authority qualified as a low-risk auditee.

B. FINDINGS RELATED TO FINANCIAL STATEMENTS

There were no findings related to financial statements for the year ended June 30, 2003.

C. FINDINGS AND QUESTIONED COSTS RELATED TO MAJOR FEDERAL AWARDS

There were no findings related to federal awards for the year ended June 30, 2003.

LOUISIANA AIRPORT AUTHORITY SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS For The Year Ended June 30, 2003

SECTION I - INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS

None

SECTION II - INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS

None

SECTION III - MANAGEMENT LETTER

- 02-1 Adoption and Revision of Budget The budget should be adopted on the accrual basis of accounting and amended as changes in revenues and/or expenditures are anticipated. Resolved.
- 02-2 Deficit Fund Balance The beginning fund balance (or deficit) and anticipated ending fund balance should be reflected in the Authority's budget. Resolved.
- 02-3 Cash Management The Authority should attempt to minimize the time elapsing between receipt and disbursement of federal funds. Resolved.
- 02-4 Fiscal Agent Collateral The Authority should have all bank balances in excess of FDIC insurance collateralized by its fiscal agents. Resolved.

LOUISIANA AIRPORT AUTHORITY CORRECTIVE ACTION PLAN For the Year Ended June 30, 2003

There are no compliance and/or internal control findings as described in the Schedule of Findings and Questioned Costs. Accordingly, there is no corrective action plan required as part of this section.